San Juan Outdoor Club
Meeting Minutes
St. Patrick's Episcopal Church
June 3rd 2026

Present: Ray Gill, Lisa Raymond, Joe Tedder, Amber Gill, Sally Richmond, Doug Coombs

Absent: Adi Greer, Chris Plemons,

The meeting was called to order at 16:05 with a quorum present.
Minutes taken by Sally Richmond.

Revision to the Agenda:

1. Discussion of the bylaws to be retabled to the next meeting.

Approval of the minutes:

No minutes were taken at the previous meeting in May.
Doug has already published the April minutes, no queries were raised regarding them.

Board Reports:

Vice President Report:

Speakers are organised for the June 4th meeting.
July will be the picnic.

Treasurer Report:

The current balance is $9,937.19, $7,008.14 less donations ($2,929.05).
The May donations were all for the trail fund, previous months were general donations, it might be helpful to split out these lines.

There has been some unusual activity on the bank account, including previous treasurers being able to login despite being removed from the account & paypal showing reports from 2021 being pulled. Security was reviewed. Ray has changed the passwords but the passkeys bypass this.
Action: RG to contact Wells Fargo re eliminating passkeys and setting up 2 factor authentication.

Membership fees are half what was budgeted for, however many fees are paid in Oct through Dec.

Secretary Report:

NTR.

Membership Report:

There are 212 members with 41 new members.

15% of members are not paid up, this is composed mostly of individuals who have moved away. June 15th is the cut-off for payment, after which membership will be terminated, Amber will liaise with Chris regarding this.

Activities Report:

The hike leader meeting on Sunday went well. In June, Amber will stand in and cover activities.

Newsletter:

Bill Milner will cover the newsletter & sign up genius for June & July.

Media:

Doug has been looking into the use of PayPal. PayPal has new buttons to explore that can include Venmo and credit card payments. He is exploring the fees for the various options. At first glance, the credit card fees are definitely more. We discussed the possibility that some donors may want a letter of sorts from the Club as some of the donations for the Trails initiative are worth writing off. He will continue to look into various options.

Otherwise the website is up and working.

Refreshments:

NTR - see further agenda item of the July picnic.

<u>CPR/First Aid certification:</u>

14 people achieved certification in the recent round of training. If reimbursement is required for fees this should be submitted to Ray.
For many individual's, certification does not expire until next year.
The forest service is offering another sawyer course, but it is June and many people are away.

Old Business:

Welcome Team for June 4th Meeting

Doug will send out an email to recruit volunteers.

Recap of Hike Leader Planning/Training meeting

It was a good meeting that had been prepared for well. Lots of valuable information was disseminated. It would be good to have a copy of Chris' meeting notes saved onto the google drive.

Update on Trail Ambassador Program for 2026

There is training scheduled for June 10th with 10 people signed up but more are needed.
Joe has a sign up that allows for multiple dates so that you can see who has volunteered for which dates.
4-mile and Piedra will be our top priorities to cover with limited volunteers.

Update on Trail Maintenance/Sign Replacement Fund Raising

The Forest Service has donated $17,000 to the trail sign maintenance fund, this will cover the minimum order for the material costs ($15,000), funds are also needed for posts and for Mike's time.

WRAP letter of Support

The request for the letter came at the last minute. Joe wrote the letter and this was approved by board members.

New Business:

July Picnic Planning

The date for the picnic will be July 16th, location Timber ridge clubhouse.
Action: Joe to contact Susan Milford to book this & complete necessary insurance form.

The sign up for food can be duplicated from last year's.

Various options for the food element supplied by the club were discussed. The budget appeared to be only $100, however it was realised that this was an error. It should have been $700. Doug motioned to raise this to $800, seconded by Amber and unanimously agreed upon.

Drinks are estimated at 80 beers and 2 boxes of wine. There are sufficient table cloths, other decorations are not needed.

Pop-up tents are needed for shade.
Action: Joe will add a request for these to the sign up.

PARC Project Matrix

There was a meeting about it at the PLPOA clubhouse this evening until 7:30pm seeking opinions on which projects should be prioritised.
Action: Joe will provide the SJOC matrix - **ALL** - feedback opinions to Joe.

Monthly Meeting Attendance

May was quiet & June may be the same. It was suggested that perhaps ELKS trips should aim not to clash with the first Thursday of the month ? Another suggestion was that only club member presentations should occur in the summer months ? No firm decisions were made at this time.

AOB

Doug suggested that the club might like to put together a couple of well thought out first aid kits for hikes, that could be passed around along with the AED's.
It was agreed that funds from the raffle over the next two months could be used to help fund this, with a working target budget of $75 per kit.
Action: Doug to put the kits together.

Adjournment:

The meeting was adjourned at 17:16

The next meeting will be Wednesday July 1st at 16:00.